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## MAKE CONFIDENT DECISIONS TEACH YOURSELF EBOOKS 2019

### MAKE CONFIDENT DECISIONS

How are decisions made: the right skills (page 13) (page 11) Developing ideas and options (page 27) (page 41) Understand risk (page 41) Identify your decision-making style (page 56) Make careful decisions (page 69) Use proven models (page 76) Get business decisions right (page 85) Overcome emotions (page 100) Make life-changing decisions (page 113) Understand how your decisions affect others (page 128)

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Realese Date: Expected @@expectedReleaseDate@@

u003ciu003eMake Confident Decisionsu003c/iu003e takes the very latest research in management science and sets out a step by step process for making major life changes. Unlike most titles on decision making, it looks not just at the process in a professional context but also helps you, in a focused, goal orientated manner to cope with the impact of major decisions on areas outside your professional life. It is ideal for you if you are among the many thousands of individuals recently made redundant or forced into a career change in the last 18 months, and is written in a dynamic manner that reflects the level of guidance given by a career coach or mentor. Each chapter contains a diagnostic test, case studies, practical exercises and Aide Memoire boxes. Each chapter concludes with a reminder of the key points of the chapter (Focus Points) and a round-up of what to expect in the next (Next Step) will whet your appetite for what's coming and how it relates to what you've just read.

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